

**INDIANA ARTS COMMISSION
PROGRAMS, GRANTS AND SERVICES COMMITTEE**

September 5, 2013
IAC Office, 100 N. Senate Avenue, Room N505
Indianapolis, Indiana 46204

Nancy Stewart, Chair

Minutes

Members present: Pam Hicks, Micah Smith, Nancy Stewart

Members via teleconference: Al Rent

Members absent: Judy Hess, Linda Levell, Trevor Yager

IAC staff present: Michelle Anderson, Kristina Davis, Dennis Hardin, Emily Hellmuth, Lewis Ricci

1. **Welcome and Introductions.** IAC Commissioner Nancy Stewart convened the meeting at 1:45 p.m. and asked everyone to introduce themselves.

2. **Consent Agenda.** IAC Commissioner Al Rent moved to adopt the consent agenda, consisting of the agenda for today's meeting and the minutes from the June 21, 2013 meeting of the Programs, Grants and Services Committee. IAC Commissioner Micah Smith seconded the motion. Roll call as follows

Pam Hicks	Yes
Al Rent	Yes
Micah Smith	Yes
Nancy Stewart	Yes

The motion passed.

3. **Ratification of CY 2014 – 2015 Capacity Building Grants.** IAC Communications Manager Emily Hellmuth presented a handout (attached) showing the panel-review scores for all applications for Capacity Building Grants. There were 25 applicants, requesting a total of \$120,394.00 in funding. The amount of available funding for this grant category is \$52,000.00; therefore not all applicants can be funded. Those applicants whose scores are above 82 points are recommended for funding at \$4,000.00 per applicant, totaling 13 applications. IAC Commissioner Pam Hicks moved to recommend that the full Commission approve funding for the 13 top-scoring applicants. Commissioner Smith seconded the motion. Roll call as follows:

Pam Hicks	Yes
Al Rent	Yes
Micah Smith	Yes

Nancy Stewart Yes
The motion passed.

4. Discussion and Recommendation on RIG Final Grant Report Policy. IAC Program Director Kristina Davis explained that there has been an inconsistent response from grantees in the Regional Initiative Grant (RIG) category regarding submission of final grant reports, the main problem being late submissions. In order to instill consistency throughout the state regarding submission of final grant reports, these actions are recommended: 1) for reports up to one week late past the deadline, an automatic 15% of the total grant award will be deducted; 2) for reports later than one week late and up to two weeks late, the entire final grant payment (25% of the total grant award) will be rescinded; 3) after two weeks, the entire amount of the grant award will be rescinded, and the grantee will be ineligible to receive funding for the next cycle of any IAC grant opportunity. Other details include provision for extension requests, and the responsibilities of the Regional Arts Partners (refer to handout, attached). Ms. Davis reported that these proposed policies have been discussed with the Regional Arts Partners at the last meeting of the RAP consortium. The new policy will be included in all future grant guidelines. IAC Deputy Director Michelle recommended that the policy become effective with FY 2014 grants; IAC Executive Director Lewis Ricci recommended that an official letter explaining the policy be sent to all FY 2014 grantees. Commissioner Hicks moved to recommend that the full Commission approve the proposed reporting procedure as outlined. Commissioner Smith seconded the motion. Roll call as follows:

Pam Hicks	Yes
Al Rent	Yes
Micah Smith	Yes
Nancy Stewart	Yes

The motion passed.

5. Cultural Districts Update and Recommendation. Ms. Davis reported that representatives from all of the current five approved Statewide Cultural Districts met recently with IAC staff, IAC Commissioner Sherry Stark, and with former IAC Commissioner Sandra Clark acting as facilitator. Discussions included branding initiatives, utilization of tax incentives, and advocacy opportunities. The Cultural Districts were excited to learn the news that Indiana sculptor William Galloway, who is creating sculptures for the 2013 Governor's Arts Awards, intends to present each District with an original sculpture to be displayed prominently within the District. Regarding advocacy opportunities, the need for hard data on the economic impact of the Cultural District designation was discussed. Mr. Ricci reported that he has recently met with Joanna Woronkowicz of the Indiana University faculty, who has offered to conduct research as a project for one of her fall semester classes; groups of students (higher-level undergraduates and graduate students) will visit each of the Cultural Districts to mine data on cultural development, community development, and economic development. Commissioner Smith remarked that it is always a great idea to collaborate with institutions of higher learning whenever possible; everyone on the

committee agreed that this will be a wonderful endeavor for IAC and the Cultural Districts program.

6. **Staffing Update.** Mr. Ricci reported that the interview process has concluded to fill three current vacancies on the Arts Commission staff: 1) Community Development Manager/Arts in Education Coordinator; 2) Community Development Manager/Accessibility Coordinator; 3) Grants & Information Technology Manager. Background checks are underway and he expects formal offers to be made very soon.

7. **Arts in Education Update.** Ms. Davis reported that the grant application period for CY 2014 Arts in Education grants is now open and will continue until October 11. This grant category is open to teaching artists and K-12 schools in Indiana. Grants up to the amount of \$3,000 are available.

8. **ArtsWORK Update.** Ms. Davis reported on her recent participation in a national program conducted by the National Center on Creative Aging called *Statewide Communities of Practice in Arts, Health and Aging Initiative*, held during August in Washington D. C. The program was designed to meet the needs of a growing demographic of older adults, through a consortium involving collaborations in 18 states.

9. **Old Business.** Mr. Ricci reported on the success of IAC's efforts to assist building stronger communities through the arts; colloquia have been held at Ball State University, the University of Notre Dame, and most recently at Hanover College. Many participants attended in teams from communities around the state. As a follow-up venture, several communities applied for and received from IAC a private consultancy involving on-site visits, evaluations and recommendations. Now, with new capacity-building colloquia being completed and much interest from the field, a second round is being proposed by IAC. There will be an application and review process which will take place this fall, and the consultancies will take place after the first of the year. Mr. Ricci requested that the Programs, Grants and Services Committee grant its approval to move ahead with the proposed plans, to the extent that professional consultants can be engaged and the screening process for applicants can move forward. Commissioner Smith moved that the Programs, Grants and Services Committee approve the continuation of the community consultancy program, the engagement of professional consultants, and the application review process. Commissioner Hicks seconded the motion. Roll call as follows:

Pam Hicks	Yes
Al Rent	Yes
Micah Smith	Yes
Nancy Stewart	Yes

The motion passed.

10. **New Business.** Mr. Ricci reported that he will be traveling to Austin, Texas next week to participate in the Arts Midwest annual conference, and will be meeting with the Arts Midwest Presenters Touring network. IAC contributes annual grant money to Arts

Midwest, which is then combined with similar grants from other member states, and is returned to the states in the form of presenter/touring grants in larger amounts. The state of Indiana realizes about a two-fold return on its investment in this program.

IAC Commissioner Al Rent enthusiastically reminded the committee of the upcoming Governor's Arts Awards, to be presented on September 26th at the Center for the Performing Arts in Carmel. Mr. Ricci encouraged everyone to participate by sponsoring a table for the dinner.

Adjourn. Ms. Stewart thanked everyone for their participation in today's meeting. Commissioner Hicks moved to adjourn the meeting. Commissioner Smith seconded the motion. Roll call as follows:

Pam Hicks	Yes
Al Rent	Yes
Micah Smith	Yes
Nancy Stewart	Yes

The motion passed; the meeting adjourned at 3:00 p.m.